

**CARTHAGE INDUSTRIAL DEVELOPMENT CORPORATION**  
**MINUTES OF MEETING**  
**AUGUST 24, 2016**

**Present: Robert Gormley, Sarah Bullock, David Zembiec, Michelle Capone, Bruce Armstrong, Tom Piche' (via telephone), Derek Davis, Bruce Ferguson**

**Excused: Wayne McIlroy, Mark Keddy, Paul Smith, Tod Nash**

**Others Present: Lori Borland, Admin Asst.**

Call to Order: President Robert Gormley called the meeting to order at 4:20 p.m.

Open Forum: None

Minutes of the June 22, 2016 meeting were approved upon motion by Mr. Ferguson, seconded by Mr. Armstrong. Motion passed unanimously.

Financial Report – Approval of the June and July Financial Report and the ratification of the payment of the bills was moved by Mr. Davis, seconded by Mr. Ferguson. Motion passed unanimously.

Old/New Business:

- a.) Report by Economic Development Coordinator – Mrs. Bullock submitted a comprehensive report on all that she has been working on in June, July and August. A copy of the same is attached to these minutes. In summary, the Draft Feasibility Study for the Dock Street property is expected by mid-September, among all the other projects she is working on. See the reports attached for specific details.
  
- b.) Records retention and purging – Ms. Borland has requested that records prior to 2009 be purged and shredded, due to space concerns. Upon motion by Mr. Gormley, seconded by Mrs. Bullock, the Board has agreed to have purged and shredded any records prior to 2009, except for minutes and any other necessary historical documents . Motion passed unanimously.

Executive Session: None

Next meeting will be September 28, 2016.

Mr. Ferguson expressed interest in trying to obtain funds towards Mrs. Bullock's salary from the Town of Champion, and will take his request to his Board.

There being no further business before the board, motion was made by Mr. Armstrong, seconded by Mr. Ferguson to adjourn. Meeting adjourned at 4:30 p.m.